

Doddridge County Sheriff  
Flood Plain Ordinance Fund

1025

69-217/515


DATE July 16, 2013

PAY TO THE ORDER OF JOSHUA & JULIE BLAKE

\$ 23.75

Twenty-Three Dollars and 75/100

DOLLARS

 Security features included. Details on back.



*Ralph D. ...*  
*Beth A. Rogers*  
*MP*

MEMO Reimburse Bldg Permit #13-025

⑈001025⑈ ⑆051502175⑆

1196499⑈

By: BH - MEH - AML  
Asst. Chief Tax Deputy

W. C .Underwood Jr.  
Sheriff of Doddridge County

The Person paying Money into the Treasury shall forthwith file one of these Receipts with the County Clerk

## Doddridge County, West Virginia

No. 2

Date: July 9, 2013  
\*\*\*Customer copy\*\*\*

Received: #13-025 Joshua and Julie Blake \$25.00

In Payment For: 318 Building Permits (LP)

For: 12-Flood Plain Ordinance #20 Fund

By: BH - MEH - AML  
Asst. Chief Tax Deputy

W. C .Underwood Jr.  
Sheriff of Doddridge County

By: BH - MEH - AML  
Asst. Chief Tax Deputy

Michael Headley  
Sheriff of Doddridge County

The Person paying Money into the Treasury shall forthwith file one of these Receipts with the County Clerk

## Doddridge County, West Virginia

No. 4854

Date: July 9, 2013  
\*\*\*Customer copy\*\*\*

Received: #13-025 Joshua and Julie Blake \$25.00

In Payment For: 318 Building Permits (LP)

For: 12-Flood Plain Ordinanc Fund #20 Fund

By: BH - MEH - AML  
Asst. Chief Tax Deputy

Michael Headley  
Sheriff of Doddridge County

# DODDRIDGE COUNTY FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

## SECTION 1: GENERAL PROVISIONS (APPLICANT TO READ AND SIGN)

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal requirements.
7. Applicant hereby gives consent to the Floodplain Administrator/Manager or his/her representative to make inspections to verify compliance.
8. **I, THE APPLICANT CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.**

APPLICANT'S SIGNATURE

*Julie Blake & Joshua Blake*

DATE

*6-26-13*

## SECTION 2: PROPOSE DEVELOPMENT (TO BE COMPLETED BY APPLICANT).

IF THE APPLICANT IS NOT A NATURAL PERSON, THE NAME, ADDRESS, AND TELEPHONE NUMBER OF A NATURAL PERSON WHO SHALL BE APPOINTED BY THE APPLICANT TO RECEIVE NOTICE PURSUANT TO ANY PROVISION OF THE CURRENT DODDRIDGE COUNTY FLOODPLAIN ORDINANCE.

APPLICANT'S NAME:

*Joshua + Julie Blake*

ADDRESS:

*2945 Salem Long Run Rd Salem, WV 26426*

TELEPHONE NUMBER:

*(304) 873-3793  
(304) 476-7557  
(304) 616-0177*

*live now  
803 Piggion Run  
West Union, WV  
26456*

*New House*

BUILDER'S NAME: Trinity Homes  
ADDRESS: Rt 50 West Union, WV 26456 PO Box 210  
TELEPHONE NUMBER: (304) 873-3488 Smithburg WV  
26436

ENGINEER'S NAME: Trinity Homes - FLEETWOOD HOMES  
ADDRESS: PO Box 210 Smithburg, WV 26436  
TELEPHONE NUMBER: (304) 873-3488

**PROJECT LOCATION:**

NAME OF SURFACE OWNER/OWNERS (IF NOT THE APPLICANT) Tana Blake

ADDRESS OF SURFACE OWNER/OWNERS (IF NOT THE APPLICANT) \_\_\_\_\_  
Clarksburg, WV 26301

DISTRICT: Grant

DATE/FROM WHOM PROPERTY  
PURCHASED: 5-17-1996, Wilbur and Kathryn Mayle

LAND BOOK DESCRIPTION: 14.29 acres

DEED BOOK REFERENCE: 231/710

TAX MAP REFERENCE: 20-35-2

EXISTING BUILDINGS/USES OF PROPERTY: N/A

NAME OF AT LEAST ONE ADULT RESIDING IN EACH RESIDENCE LOCATED UPON THE SUBJECT  
PROPERTY \_\_\_\_\_

ADDRESS OF AT LEAST ONE ADULT RESIDING IN EACH RESIDENCE LOCATED UPON THE  
SUBJECT PROPERTY \_\_\_\_\_

To avoid delay in processing the application, please provide enough information to easily identify the project location.

**DESCRIPTION OF WORK (CHECK ALL APPLICABLE BOXES)**

**A. STRUCTURAL DEVELOPMENT**

New double wide

**ACTIVITY**

**STRUCTURAL TYPE**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> New Structure | <input checked="" type="checkbox"/> Residential (1 – 4 Family) |
| <input type="checkbox"/> Addition                 | <input type="checkbox"/> Residential (more than 4 Family)      |
| <input type="checkbox"/> Alteration               | <input type="checkbox"/> Non-residential (floodproofing)       |
| <input type="checkbox"/> Relocation               | <input type="checkbox"/> Combined Use (res. & com.)            |
| <input type="checkbox"/> Demolition               | <input type="checkbox"/> Replacement                           |
| <input type="checkbox"/> Manufactured/Mobil Home  |  |

**B. OTHER DEVELOPMENT ACTIVITIES:**

- Fill                     Mining                     Drilling                     Pipelining
- Grading
- Excavation (except for STRUCTURAL DEVELOPMENT checked above)
- Watercourse Altercation (including dredging and channel modification)
- Drainage Improvements (including culvert work)
- Road, Street, or Bridge Construction
- Subdivision (including new expansion)
- Individual Water or Sewer System
- Other (please specify)
- 

**C. STANDARD SITE PLAN OR SKETCH**

- 1. SUBMIT ALL STANDARD SITE PLANS, IF ANY HAVE BEEN PREPARED.**
- 2. IF STANDARD SITE PLANS HAVE NOT BEEN PREPARED:**  
SKETCH ON A SEPARATE 8 ½ X 11 INCH SHEET OF PAPER THE SHAPE AND LOCATION OF THE LOT. SHOW THE LOCATION OF THE INTENDED CONSTRUCTION OR LAND USE INDICATING BUILDING SETBACKS, SIZE & HEIGHT. IDENTIFY EXISTING BUILDINGS, STRUCTURES OR LAND USES ON THE PROPERTY.
- 3. SIGN AND DATE THE SKETCH.**

**ACTUAL TOTAL CONSTRUCTION COSTS OF THE COMPLETE DEVELOPMENT IRRESPECTIVE OF WHETHER ALL OR ANY PART OF THE SUBJECT PROPOSED CONSTRUCTION PROJECT IS WITHIN THE FLOODPLAIN \$ \_\_\_\_\_**

**D. ADJACENT AND/OR AFFECTED LANDOWNERS:**

1. NAME AND ADDRESS OF ALL OWNERS OF SURFACE TRACTS ADJACENT TO THE AREA OF THE SURFACE TRACT (UP & DOWN STREAM) UPON WHICH THE PROPOSED ACTIVITY WILL OCCUR AND ALL OTHER SURFACE OWNERS UP & DOWN STREAM) WHO OWN PROPERTY THAT MAY BE AFFECTED BY FLOODING AS IS DEMONSTRATED BY A FLOODPLAIN STUDY OR SURVEY (IF ONE HAS BEEN COMPLETED).

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

1. NAME AND ADDRESS OF AT LEAST ONE ADULT RESIDING IN EACH RESIDENCE LOCATED UPON ANY ADJACENT PROPERTY AT THE TIME THE FLOODPLAIN PERMIT APPLICATION IS FILED AND THE NAME AND ADDRESS OF AT LEAST ONE ADULT RESIDING IN ANY HOME ON ANY PROPERTY THAT MAY BE AFFECTED BY FLOODING AS IS DEMONSTRATED BY A FLOODPLAIN STUDY OR SURVEY.

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

**E. CONFIRMATION FORM**

THE APPLICANT ACKNOWLEDGES, AGREES, AND CONFIRMS THAT HE/IT WILL PAY WITHIN 30 DAYS OF RECEIPT OF INVOICE BY THE COUNTY FOR ALL EXPENSES RELATIVE TO THE PERMIT APPLICATION PROCESS GREATER THAN THE REQUIRED DEPOSIT FOR EXPENSES INCLUDING:

- (A) PERSONAL SERVICE OF PROCESS BY THE DODDRIDGE COUNTY SHERIFF AT THE RATES PERMITTED BY LAW FOR SUCH SERVICE.
- (B) SERVICE BY CERTIFIED MAIL RETURN RECEIPT REQUESTED.
- (C) PUBLICATION.

- (D) COURT REPORTING SERVICES AT ANY HEARINGS REQUESTED BY THE APPLICANT.
- (E) CONSULTANTS AND/OR HEARING EXPERTS UTILIZED BY DODDRIDGE COUNTY FLOODPLAIN ADMINISTRATOR/MANAGER OR FLOODPLAIN APPEALS BOARD FOR REVIEW OF MATERIALS AND/OR TESTIMONY REGARDING THE EFFICACY OF GRANTING OR DENYING THE APPLICANT'S FLOODPLAIN PERMIT.

NAME (PRINT): Julie Blake

SIGNATURE: Julie Blake DATE: 6-27-13

After completing SECTION 2, APPLICANT should submit form to Floodplain Administrator/Manager or his/her representative for review.

**SECTION 3: FLOODPLAIN DETERMINATION (to be completed by Floodplain Administrator/Manager or his/her representative)**

**THE PROPOSED DEVELOPMENT:**

THE PROPOSED DEVELOPMENT IS LOCATED ON:

FIRM Panel: 145  
 Dated: 10/02/2011

Is **NOT** located in a Specific Flood Hazard Area (Notify applicant that the application review is complete and **NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED**).

Is located in Special Flood Hazard Area.  
 FIRM zone designation \_\_\_\_\_  
 100-Year flood elevation is: \_\_\_\_\_ NGVD (MSL)

Unavailable

The proposed development is located in a floodway.  
 FBFM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_

See section 4 for additional instructions.

SIGNED

Dan Williams

DATE

6/27/2013

**SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by Floodplain Administrator/Manager or his/her representative)**

The applicant must submit the documents checked below before the application can be processed.

- A plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, storage tanks, proposed elevation of lowest floor, (including basement or crawl space), types of water resistant materials used below the first floor, details of flood proffing of utilities located below the first floor and details of enclosures below the first floor. Also \_\_\_\_\_  
\_\_\_\_\_
- Subdivision or other development plans (If the subdivision or development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Top of new fill elevation \_\_\_\_\_ Ft. NGVD (MSL).  
For floodproofing structures applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 100-year flood. A copy of all data and calculations supporting this finding must also be submitted.
- Manufactured homes located in a floodplain area must have a West Virginia Contractor's License and a Manufactured Home Installation License as required by the Federal Emergency Management Agency (FEMA).



Other:

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**SECTION 5: PERMIT DETERMINATION (To be completed by Floodplain Administrator/Manager or his/her representative)**

I have determined that the proposed activity (type is or is not) in conformance with provisions of the Floodplain Ordinance adopted by the County Commission of Doddridge County on May 21, 2013. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED Don Walker DATE 06/27/2013

If the Floodplain Administrator/Manager found that the above was not in conformance with the provisions of the Doddridge County Floodplain Ordinance and/or denied that application, the applicant may complete an appealing process below.

APPEALS: Appealed to the County Commission of Doddridge County?  Yes  No  
Hearing Date: \_\_\_\_\_  
County Commission Decision - Approved  Yes  No

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Compliance is issued).**

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application).

COMPLETE 1 OR 2 BELOW:

- 1 Actual (As-Built) Elevation of the top of the lowest floor (including basement or crawl space is \_\_\_\_\_ FT. NGVD (MSL)
- 2 Actual (As Built) elevation of floodproofing is \_\_\_\_\_ FT. NGVD (MSL)

**Note:** Any work performed prior to submittal of the above information is at risk of the applicant.

**SECTION 7: COMPLIANCE ACTION (To be completed by the Floodplain Administrator/Manager or his/her representative).**

The Floodplain Administrator/Manager or his/her representative will complete this section as applicable based on inspection of the project to ensure compliance with the Doddridge County Floodplain Ordinance.

**INSPECTIONS:**

DATE: \_\_\_\_\_ BY: \_\_\_\_\_  
DEFICIENCIES ?      Y/N

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by Floodplain Administrator/Manager or his/her representative).**

Certificate of Compliance issued: DATE: \_\_\_\_\_ BY: \_\_\_\_\_

**CERTIFICATE OF COMPLIANCE  
FOR DEVELOPMENT IN SPECIAL FLOOD HAZARD AREA  
(OWNER MUST RETAIN)**

PERMIT NUMBER: \_\_\_\_\_

PERMIT DATE: \_\_\_\_\_

PURPOSE –

CONSTRUCTION LOCATION: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THE FOLLOWING MUST BE COMPLETED BY THE FLOODPLAIN  
ADMINISTRATOR/MANAGER OR HIS/HER AGENT.**

**COMPLIANCE IS HEREBY CERTIFIED WITH THE REQUIREMENT OF THE  
FLOODPLAIN ORDINANCE ADOPTED BY THE COUNTY COMMISSION OF  
DODDRIDGE COUNTY ON MAY 21, 2013.**

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_